

**BOARD OF WATER COMMISSIONERS
MEETING MINUTES
APPROVED**

MAY 9, 2018

MEMBERS PRESENT: Philip Knowles, Chairman
Richard Stone, Clerk
Mark Gallagher, Member

STAFF PRESENT: Greg Krom, Water Superintendent
Anne-Marie Yeo, Administrative Assistant

VISITORS:

The meeting was called to order at 7:30 AM.

Minutes

The BOWC reviewed and approved as written the minutes of the April 11, 2018 and April 19, 2018 meetings.

Accruals

The Board reviewed the accruals report.

Financials

The Board reviewed the financial reports.

Resource Reports

The Board reviewed the withdrawal reports, manganese report and task sheet report.

Superintendent's Report

The Board reviewed the Superintendent's report.

Correspondence

E-mail from Katherine Carlson regarding Andrews Farm.

The first order of business was the organization of the BOWC following Town Election. The BOWC will remain the same as last year.

Old Business:

The unaccounted for water numbers for the month of April are still good.

Water Treatment Plant

R & D has installed all of transmission mains and the water connections for the booster station have been installed. The remaining work for R&D includes paving and connections at the pumping stations.

Andrews Farms Water Company

The BOWC set up a special meeting for the involved parties to attend and get this situation settled. The meeting was held on April 19, 2018. The minutes are included in this package.

New Business:

The bid for the Prospect Street & River Road Water Main Project was approved by the BOWC on April 19, 2018. R & D Site Development was the lowest of 7 bidders. Their bid was \$968,540.89. . Their bid does not include road reclamation or the final paving needed. The project has a projected cost of \$1.6 million.

Withdrawal Permit Renewal

We received an order to complete from MassDEP which is one of the first steps for renewing our withdrawal permit. Greg is going to request an extension for our permit application.

Rate Hearing

The BOWC will hold a public rate hearing on June 28, 2018 at 4:30 p.m.

The meeting will be held at the Public Works Building ,279 Boston St. Topsfield.

The meeting adjourned at 8:40 a.m.

The next regular BOWC meeting is scheduled for 7:30 a.m. on June 13, 2018

Respectfully submitted,

Anne-Marie Yeo
Administrative Assistant