

**Topsfield Water Department
Rates and Charges
Approved June 10, 2009**

System Access Fee

\$800.00 (See Guide to Administration of Connection Fees)

Fire Sprinkler System Connection

\$300.00 (Per Connection)

Annual Fire Sprinkler Fee

\$75.00 – prorated to billing frequency

Service Fee

\$60 annually for active accounts, prorated to billing frequency

Water Rate

\$5.20 for 0 to 12,000 gallons of water used in 3 months

\$6.35 for 12,001 to 24,000 gallons of water used in 3 months

\$8.95 for 24,001 gallons of water, and over, used in 3 months

Usage thresholds for customers billed on other than a quarterly basis will be prorated over the total months in the billing cycle.

Shut-Off Fees for Non-Payment of Water Bills

After 30 days from the date of the bill, the first delinquent letter is issued. After another 30 days a second delinquent letter is issued. After another 10 days, water will be turned off if charges are not paid. If water is turned off for non payment the following turn-off/on fee will be charged:

- During normal business hours - \$75.00
- After normal business hours - \$150.00

Late Fees

A late fee will be charged to accounts that have not paid their balance within 30-days of the date of the last billing. The fee will be 5% of the outstanding balance, not to exceed \$30.00, for balances greater than \$50.00

An additional fee will be charged to the account if payment is not made within 60 days of the bill date. The fee will be 10% of the outstanding balance, not to exceed \$60.00, for balances greater than \$100.00

Service Calls

\$50.00 for the first hour (minimum of \$50.00 for each call) - \$10.00 will be charged for each additional quarter hour after that.

Water Turn-off and Turn-on

\$50.00 to turn water off. There is no charge to turn water back on.

Cellar Valve Replacement

\$50.00 for the first hour - \$10.00 for each additional quarter hour - materials used are at cost.

Frozen Meter Replacement

\$200.00 (5/8" x 3/4")

\$275.00 (1")

All others at cost, plus labor

Remove/Install Meter

\$50.00 up to 1"

\$75.00 1 1/2" or larger

The meter installation fee is included in the system access fee for new connections.

Thawing Frozen Services

\$50.00 for the first hour - \$25.00 for each additional hour

Bulk Water

Water Customers Only - \$25.00 access fee plus:

\$5.20 for 0 to 24,000 gallons of water used

\$6.35 for 24,001 to 48,000 gallons of water used

\$8.95 for 48,001 gallons of water, and over, used

Special Use Fees

There may be special use fees, for which, upon application, the Board of Water Commissioners will determine the fee schedule.

Cross Connection Survey Fee

No Charge for the initial Survey (if performed by the Topsfield Water Department)

\$50.00 for subsequent Compliance Inspections (if performed by the Topsfield Water Department)

The actual costs will be charged if a third party conducts the survey or compliance inspections.

Cross Connection Permit Fee

\$50.00 per Cross Connection (one time fee)

Cross Connection Device Testing Fee

\$50.00 per test

All fees are effective July 1, 2009. Water rates are effective following the first bill of FY 2010.