

**Topsfield Water Department**  
**Rates and Charges**  
*March 19, 2008*

**System Access Fee**

\$750.00 (See Guide to Administration of Connection Fees)

**Fire Sprinkler System Connection**

\$300.00 (Per Connection)

**Annual Fire Sprinkler Fee**

\$75.00 - Billable \$37.50 twice a year

**Service Fee**

\$12.50 – Billable twice a year

**Water Rate**

\$4.65 for 0 to 24,000 gallons of water used in 6 months

\$5.70 for 24,001 to 48,000 gallons of water used in 6 months

\$8.00 for 48,001 gallons of water, and over, used in 6 months

Usage thresholds for customers billed on a monthly or quarterly basis will be prorated over 1 or 3 months respectively.

After 30 days from the date of the bill, the first delinquent letter is issued. After another 30 days a second delinquent letter is issued. After another 10 days, water will be turned off if charges are not paid. If water is turned off for non payment, there will be a \$50.00 turn-off/on fee added to the original balance.

**Late Fees**

A late fee will be charged to accounts that have not paid their balance within 30-days of the date of the last billing. The fee will be 5% of the outstanding balance, not to exceed \$25, for balances greater than \$50.00

An additional fee will be charged to the account if payment is not made within 60 days of the bill date. The fee will be 10% of the outstanding balance, not to exceed \$50.00, for balances greater than \$100.00

**Service Calls**

\$50.00 for the first hour (minimum of \$50.00 for each call) - \$10.00 will be charged for each additional quarter hour after that.

**Water Turn-off and Turn-on**

\$50.00 to turn water off. There is no charge to turn water back on.

**Cellar Valve Replacement**

\$50.00 for the first hour - \$10.00 for each additional quarter hour - materials used are at cost.

**Frozen Meter Replacement**

\$200.00 (5/8" x 3/4")

\$275.00 (1")

All others at cost, plus labor

**Remove/Install Meter**

\$50.00 up to 1"

\$75.00 1 1/2" or larger

These charges pertain to already metered houses.

For new services, the installation fee is included in the system access fee.

**Thawing Frozen Services**

\$50.00 for the first hour - \$25.00 for each additional hour

**Bulk Water**

Water Customers Only - \$25.00 for the Hydrant Use plus

\$ 4.65 for 0 to 24,000 gallons of water used

\$ 5.70 for 24,001 to 48,000 gallons of water used

\$ 8.00 for 48,001 gallons of water, and over, used

Non-Water Customers - \$25.00 Water Access Fee

\$ 4.65 for 0 to 24,000 gallons of water used

\$ 5.70 for 24,001 to 48,000 gallons of water used

\$ 8.00 for 48,001 gallons of water, and over, used with a minimum of 24,000 gallons of water

**Special Use Fees**

There may be special use fees, for which, upon application, the Board of Water Commissioners will determine the fee schedule.

**Cross Connection Survey Fee**

No Charge for the initial Survey (if performed by the Topsfield Water Department)

\$50.00 for subsequent Compliance Inspections (if performed by the Topsfield Water Department)

The actual costs will be charged if a third party conducts the survey or compliance inspections.

**Cross Connection Testing Fee**

A \$50.00 fee will be charged for each device tested by the Water Department or the Department's contractor.

**Cross Connection Permit Fee**

\$50.00 per Cross Connection (one time fee)

All water rates, the service fee and late fees are effective following the reading used for the May 2008 bill. All other fees are effective April 1, 2008.